



FAMILY FRIENDS IN WINDSOR AND MAIDENHEAD

Company registration Number: 7462339 (England and Wales)

Unaudited Financial Statements

Period of Accounts

Start date : 1st April 2013

End date : 31st March 2014

Family Friends in Windsor and Maidenhead

Accounts for year-ended 31st March 2014

I have examined the attached statement of income and expenditure, together with the supporting balance sheet, bank statements and other records.

My examination was carried out in accordance with the General Directions given by the Charity Commission.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts with these records.

In connection with my examination (which did not include a complete audit), no matter has come to my attention to doubt the accuracy of the records or that they have not been kept in accordance with the relevant legislation.

A handwritten signature in black ink, appearing to read 'D Moriarty (MBE, HMIT Retd)'. The signature is written in a cursive style and is centered within a light gray rectangular box.

Daniel Moriarty (MBE, HMIT Retd)

26th May 2014

Family Friends in Windsor and Maidenhead

Income and Expenditure Account

1 April 2013 to 31 March 2014

2012/13		2013/14
£	Income	£
	<u>Grants</u>	
103,753	Grants - RBWM	108,753
37,820	Grants - Schools Service Partnership	41,250
<u>141,573</u>	Grants - Other	<u>14,442</u>
		164,445
49,139	Donations and Fundraising	45,467
454	Interest	678
7	Other Income	300
<u>191,173</u>	Total Income	<u>210,890</u>
	<u>Expenditure</u>	
	<u>Staff Costs</u>	
159,793	Salaries	177,113
3,731	T&S - Coordinators	3,778
614	T&S - Volunteers	85
401	DBS Costs	421
<u>164,539</u>		<u>181,395</u>
	<u>Administrative Costs</u>	
1,501	Insurance	2,868
773	Payroll	722
0	Audit	0
5,000	Rent	5,400
385	Postage	310
2,297	IT Costs	2,019
2,315	Telephone & Communications	2,197
1,102	Stationery	1,386
0	Cleaning	261
1,029	Miscellaneous	392
<u>14,402</u>		<u>15,555</u>
	<u>Specific Fund Related Costs</u>	
21	Accommodation - Meetings & Courses	0
668	Expenses - Meetings & Courses	1,346
	Family Enrichment Payments	50
	Activity Resources	59
781	Costs of Fund-Raising	1,172
<u>1,470</u>		<u>2,626</u>
	<u>Development Costs</u>	
1,034	Promotion & Printing	3,320
3,783	Training	1,344
1,979	Recruitment	440
<u>6,796</u>		<u>5,104</u>
<u>187,207</u>	Total Expenditure	<u>204,681</u>
3,092	Depreciation	3,059

874

Surplus/(Deficit) for the Year

3,149

The notes form part of these financial statements.

Family Friends in Windsor and Maidenhead
Statement of Total Recognised Gains and Losses

1 April 2013 to 31 March 2014

The company does not have any gains and losses to report other than that disclosed in the Income and Expenditure Account for the period

The notes form part of these financial statements

Family Friends in Windsor and Maidenhead

Balance Sheet as at 31 March 2014

2013		2014
£		£
	Fixed Assets	
	<u>Cost</u>	<u>Acc.De pr</u>
		<u>NBV</u>
5,353	Computers	7,394
0	Equipment	0
0	Furniture	0
	43,394	
5,353		7,394
	Current Assets	
75,221	CAF Platinum Account	75,868
19,226	CAF Gold Account	9,236
10,279	Deposit Account at Bank	41,800
296	Cash at Bank	3,705
		130,609
110,375		138,003
	Less: Current Liabilities	
(2,490)	Funding Received for Future Periods	(25,000)
(9,887)	Funds held for Restricted Projects	(8,056)
(1,382)	Creditors and Accrued Expenditure	(5,181)
		£99,765
<u>£96,616</u>		<u>£99,765</u>
	Represented by:	
20,742	Accumulated Fund b/f	16,616
874	Surplus/Deficit for the Year	3,149
(5,000)	Transfer to Provision for Ongoing Activities	(5,000)
16,616		14,765
80,000	Provision for Ongoing Activities	85,000
<u>£96,616</u>		<u>£99,765</u>

For the year ending 31st March 2014, the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with the Financial Reporting Standard for Smaller Entities (effective 2008).

The notes form part of these financial statements

The financial statements were approved by the Board of Directors on 19th May 2014.

Signed on Behalf of the Board by:



Pat Laković
Director

19th May 2014

Bankers

Lloyds TSB
Windsor and Eton (309972) Branch
Lloyds TSB Bank plc
PO Box 1000
BX1 1LT

CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

Independent Examiner

Mr Daniel Moriarty
69 Pinkneys Road
Maidenhead
Berks SL6 5DT

The notes form part of these financial statements

Family Friends in Windsor and Maidenhead

Notes to the Financial Statements

For the year-ended 31st March 2014

1. Accounting Policies

Basis of Measurement and Preparation of Accounts

The financial statements have been prepared under the historical cost convention in accordance with the Financial Reporting Standard for Smaller Entities.

Tangible Fixed Assets Depreciation Policy

Depreciation is provided, after taking account of any grants receivable, at the following annual rates, in order to write off each asset over its estimated useful life.

Computers	25% on cost
Equipment	33% on cost
Furniture	20% on cost

2. Tangible Assets

	Computers	Equipment	Furniture	Total
	£	£	£	£
Cost				
At 1 st April 2013	31,180	6,350	764	38,294
Acquisitions	5,100	0	0	5,100
At 31 st March 2014	36,280	6,350	764	43,394
Depreciation				
At 1 st April 2013	25,827	6,350	764	32,941
Charge for year	3,059	0	0	3,059
At 31 st March 2014	28,886	6,350	764	36,000
Net Book Value				
At 31 st March 2014	£7,394	0	0	£7,394

3. Income and Expenditure Account

	2014	2013
	£	£
Opening Balance	16,616	20,742
Surplus/(Deficit) for the period	3,149	874
Transfer to Ongoing Activities Provision	(5,000)	(5,000)
Retained Surplus	£14,765	£16,616

Family Friends in Windsor and Maidenhead

Notes to the Financial Statements (continued)

For the year-ended 31st March 2014

4. Provision for Ongoing Activities

The Provision for Ongoing Activities is an amount held to ensure that the activities of the Charity can continue should there be any reduction in our main sources of funding. The amount would allow time to find other sources of funding while continuing our work. The provision has been increased by £5,000 to £85,000 this year. The objective is to increase this further in the coming financial years so that it is sufficient to fund six months of the Charity's work.

5. Restricted Funds

The Charity has utilised the following funds for restricted activities during the year-ended 31st March 2014:

	Funds held 1 April 2013	Funds received	Expenditure	Funds retained 31 March 2014
	£	£	£	£
Enrichment Activities	703	0	(50)	653
Safeguarding Training Fund	1,684	0	0	1,684
Schools Service Partnership	7,500	34,750	(42,250)	0
Awards for All	0	9,800	(4,081)	5,719
	<hr/> £9,887	<hr/> £44,550	<hr/> £(46,381)	<hr/> £8,056

6. Statement of Trustees' Responsibilities

The Trustees, who are also directors of Family Friends for the purpose of company law, are responsible for preparing the Trustees' report and the accounts in accordance with applicable law and the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law applicable to charities in England and Wales requires the Trustees to prepare accounts for each financial year which give a true and fair view of the charity's financial activities during the year - of incoming resources and application of resources, including the income and expenditure - and of its financial position at the end of the year. In preparing these accounts, the Trustees are required to:

- select suitable accounting practices and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and

- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ensure that the accounts comply with the regulations under S42 (1) of the Charities Act 1993, the Charities (accounts and Reports) Regulations 1995, the Charities (Accounts and Reports) Regulations 2005 (both made under part VI) and with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.